

Orlando Chinese Church (OCC) Christian Activity Center (CAC) Regulations and Policies for Vacation Bible School (VBS) under COVID-19 Restrictions (adapted from [CDC Facilities COVID-19 Screening](#))

1. Only the OCCAC will be used for VBS activities.
2. Everyone must wear a mask **at all times**. Please bring your own mask. Masks are optional for children under 2 years old.
3. Please do not enter the OCCAC building if:
  - a. Families whose member(s) has tested positive for COVID-19 or if a family member(s) has been in close physical contact with someone who has tested positive for COVID-19 in the last 10 days should not attend VBS at OCCAC.
  - b. Families whose member(s) has any of the following symptom(s) within 48 hours of planned attendance should not attend VBS at OCCAC:
    - Fever or chills
    - **New or unexplained** sore throat, onset of cough, shortness of breath, or difficulty breathing
    - **New or unexplained** loss of taste or smell
    - **New or unexplained** muscle aches
  - c. If an individual has one or more of the following common COVID-19 symptoms, he/she can seek medical advice or decide whether he/she may have been infected and need to be tested. If he/she has tested positive for COVID-19, he/she should not attend VBS at OCCAC.
    - i. Fever or chills
    - ii. **New or unexplained**, onset of cough, shortness of breath, or difficulty breathing
    - iii. **New or unexplained** loss of taste or smell
    - iv. **New or unexplained** muscle or body aches
    - v. Fatigue
    - vi. Headache
    - vii. Sore throat
    - viii. Congestion or runny nose
    - ix. Nausea or vomiting
    - x. Diarrhea
4. Entering into the OCCAC
  - a. There will be a temperature screening at the entrance; if a family member is suspected to have a fever, the family will be denied access to the facility.

- b. The parent(s)/guardian(s) must submit a signed VACATION BIBLE SCHOOL MINOR WAIVER & MEDICAL AUTHORIZATION form for their child(ren) to a VBS staff member.
  - c. Attendance will be taken and the parent(s)/guardian(s) will be notified if a VBS participant or staff member has tested positive for COVID-19 within 14 days of last attendance.
5. Facility usage
- a. Enter/exit from the front doors facing Rouse Road. Do not use the gymnasium doors unless directed by VBS staff.
  - b. Parents and children are not allowed to enter any storage or office area.
  - c. Eating and drinking are not permitted.
  - d. Kitchen equipment usage is not permitted.
  - e. Report to a VBS staff first in case of any damage to the facility or non-medical emergencies.
  - f. Any property item damaged or lost must be replaced by the individual(s) responsible.
  - g. Children will be asked to maintain proper social distance and to wash hands frequently to ensure their safety.
6. In the case of a positive COVID-19 test from a family member within 2 days of last attendance:
- a. A parent/guardian should immediately notify the VBS director, Eileen Shen at 407-928-7419.
  - b. Upon receiving notification, OCC will communicate the incident to all appropriate attendees according to the VBS attendance sheet.